ADJUNCT FACULTY APPROVAL FORM

Program Seeking Approval: _____

Legal Name of Faculty: _____

A#: _____

It is hereby requested that the above-named person be approved to serve as a faculty member for Vincennes University to teach the following courses: **COMPLETION OF THIS FORM IS NOT CONFIRMATION OF EMPLOYMENT AT VU. A PAYROLL NOTIFICATION MUST BE COMPLETED BEFORE TEACHING AT VU.**

Legal Assistant/Paralegal

Requested	Approved (Initial)	Denied (Initial)	Course #	Course Name
			PARA-100	Paralegal Profession and Ethics
			PARA-130	Land Transactions
			PARA-140	Criminal Law and Procedure
			PARA-150	Investigation and Tort Law
			PARA-160	Civil Procedures
			PARA-170	The Paralegal in the Business World
			PARA-180	Law Office Management
			PARA-210	Evidence and Litigation
			PARA-215	Legal Research and Writing
			PARA-220	Probate Law
			PARA-230	Family Law
			PARA-240	Debtor-Creditor and Bankruptcy Law
			PARA-270	Legal Internship
			PARA-290	Research/Professional Seminar
			PARA-187	Special Instruction***
			PARA-188	Special Instruction***
			PARA-189	Special Instruction***
			PARA-297	Special Project***
			PARA-298	Special Project***
			PARA-299	Special Project***
A subtitle is required for all Special Instruction/Project courses -- Please write the requested subtitle in following the * on the appropriate course line**				

Updated for 2021-22 Academic Year

REVIEWED BY:

Non-Vincennes Campus		Vincennes Campus	
Department/Program Chair	Date	Department/Program Chair	Date
Director/College Dean	Date	College Dean	Date
Vice President	Date	Provost	Date

NOTES: _____